EXPRESSION OF INTEREST (EOI)

PROVISION OF CONSULTANCY SERVICES FOR THE FEASIBILITY AND VIABILITY STUDY FOR THE PROPOSED INTERNATIONAL CONVENTION AND EXHIBITION CENTRE INVESTMENT IN LIVINGSTONE, ZAMBIA

1.0 INTRODUCTION

1.1 The National Pension Scheme Act No. 72 of 2026 of the Laws of Zambia provides for investments of funds of the Scheme not immediately required to meet any charges or obligations in a range of assets. To diversify its portfolio and maximize returns, the Authority supports investments in various asset classes including private equity, listed equity, real estate, greenfield investments, and infrastructure. In so doing, it also invests in various key sectors of Zambia's economy thus diversifying the portfolio's sector exposure.

1.2 The National Pension Scheme Authority (“the Authority”) is exploring the potential to finance the development of an International Convention and Exhibition Centre in Livingstone, Zambia, as a strategic investment opportunity aimed at positioning Zambia as a leading Meetings, Incentives, Conferences and Exhibitions (MICE) destination in Africa.

1.3 The proposed development is intended to develop a purpose-built convention and exhibition complex supported by an integrated hospitality and commercial ecosystem, including a convention hotel, retail facilities, food and beverage outlets, extensive parking infrastructure, and public spaces; inclusive a Golf Course.

1.4 To support an informed decision, a comprehensive feasibility study is required. The study is required to evaluate the viability of the proposed investment,

including market demand, financial projections, regulatory requirements, geographical location and operational considerations.

1.5 As such the Authority seeks to engage a suitably qualified consultant or consortium of consultants to undertake a comprehensive feasibility and viability study for the proposed development.

2.0 OBJECTIVES

2.1 The overall objective of the assignment is to determine the technical, commercial, financial, economic, environmental, legal and institutional feasibility and viability of developing the proposed International Convention and Exhibition Centre in Livingstone. The study is expected to provide the Authority with sufficient information to make an informed decision on whether to proceed with the project and, if so, the preferred scope, scale, phasing, delivery model and investment structure.

3.0 SELECTION CRITERIA

3.1 Preliminary Requirements

3.1.1 Interested bidders are required to provide the following information about their firm:

i) Certificate of incorporation or registration, from the Patents and Companies Registration Agency (PACRA) or Company registration certificate from the country of business registration;

ii) **Full** PACRA Printout showing the shareholding structure, from the Patents and Companies Registration Agency (PACRA). Additionally, bidders from other countries should indicate or attach a document showing the shareholding structure of the Company;

iii) **Valid** 2026 Zambia Revenue Authority (ZRA) Tax Clearance Certificate or a tax compliance certificate from the country of business registration. Where such a certificate is not issued in the country of business registration, the bidder should clearly indicate as such. The ZRA certificate should be current and will be verified online.

iv) **Valid** 2026 NAPSA Compliance Certificate or a social security compliance certificate from the country of business registration. Where such a certificate is not issued in the country of business registration, the

bidder should clearly indicate as such. *The NAPSA compliance certificate should be current and will be verified online.*

v) Joint Venture agreement. Where EOI is submitted as a Joint Venture, all the parties to the Joint Venture should sign the JV agreement. Further, parties participating in a JV should attach a Valid 2026 Tax Clearance Certificate(s) or a Tax Exemption Certificate(s) (from the country of business registration if applicable), Valid 2026 Social Security Compliance Certificate (from the country of business registration if applicable), copies of company registration documents listing all embers with percentages, or latest certified copies of all share certificates. **Parties to a JV must submit their registration and statutory documents to be considered compliant**. **Only Joint Venture Agreements will be considered for this requirement. Letters of Association will not be considered.**

3.2 Technical Requirements

3.2.1 Experience and Profile - Summary of ***experience in conducting feasibility studies for international conferencing/hospitality facilities,*** focusing on brief descriptions of assignments i.e. description of similar assignments executed and references of where the assignments were executed and clearly demonstrate the scope of services with the specific skills including but not limited to the items listed in the table below:

Item	Scope of Service	Specific Skills	Experience
1	Project Feasibility studies and value engineering.	➢ Project appraisal ➢ Technical evaluation ➢ Cost benefit analysis ➢ Financial analysis ➢ Procurement evaluation ➢ Risk assessment and alleviation ➢ Business case	Not less than 5 years
2	Project Implementation	➢ Procurement cycle management ➢ Preparation of works documents ➢ Contract administration ➢ Project management	Not less than 5 years

		➢ Cost control total quality management (Quality assurance and control) ➢ Risk management ➢ Project close out	
3	Project Review and evaluation	➢ Preparation of projects final accounts ➢ Analysis of variances both financial and technical specification.	Not less than 5 years

3.2.2 Firm Experience - The firm must provide at least five (5) years' experience in similar works and provide proof of assignment in form of two (2) copies of contracts or Local Purchase Orders (LPOs) within the last five (5) years.

NOTE: This invitation is open to ALL eligible Citizen, Local and Foreign Consultants. However, Foreign Consultants are required to partner with C*itizen Consultants.*

4.0 CLARIFICATIONS

4.1 Note that clarifications can be sent to the Head Procurement through electronic mail address: MwanaumoE@napsa.co.zm copy in ZuluR@napsa.co.zm, MisaelT@napsa.co.zm and Mwenyap@napsa.co.zm

5.0 DETAILS FOR SUBMISSION

5.1 Interested Consultants must submit their Expression of Interest (EOI) documents **Online** through email to **MwanaumoE@napsa.co.zm with the subject "EOI FOR THE PROVISION OF CONSULTANCY SERVICES FOR THE FEASIBILITY AND VIABILITY STUDY FOR THE PROPOSED INTERNATIONAL CONVENTION AND EXHIBITION CENTRE INVESTMENT IN LIVINGSTONE, ZAMBIA"** addressed to the Director General and must be received not later than, on or before **Monday 2nd November 2026 at 10:30 AM hours Zambian time. LATE BIDS WILL NOT BE ACCEPTED.**

Note: Consultants are expected to prepare their EOI documents based on the information outlined above.

Secretary
MANAGEMENT PROCUREMENT COMMITTEE
FOR/DIRECTOR GENERAL
NATIONAL PENSION SCHEME AUTHORITY
Issue Date: 19th October 2026